

UUCB Religious Education (RE) Teacher Expectations and Helpful Tips

Thank you for serving our community by teaching, playing, and exploring with our children! We appreciate your participation and look forward to supporting you in teaching our UU values to our children and youth.

Please feel free to contact these people with questions and/or concerns:

Family Minister Amy Moses-Lagos: amy.moses-lagos@uucb.org, 510-525-0302 X304

Intern Minister Marcus Liefert marcus@uucb.org, 510-525-0302 x311

RE Co-chairs Virginia Silver-Rimbach and Kathryn Jay

- Attend an Orientation meeting and provide your schedule so we can set the teaching calendar.
- Arrive by 10:40am on Sundays when you are assigned to teach or to be the Support Teacher. You can check in at Classroom 2 (RE office) to pick up your supplies and to set up your room. You can join in worship at 11. Teachers gather with a class sign in the atrium to greet children and youth and walk to classes. If your second teacher doesn't arrive, or you have any issues with your supplies or classroom, either find the Teacher Support Team person or Amy or Marcus.
- Classes end at noon. The K-1 class is escorted by teachers to the Skytown childcare area. Other classes are released to the playground where teachers provide supervision until 12:10. After 12:10, parents are responsible for their children.
- Teachers convene with the Teacher Support Team at 12:10 for the Reflection Circle. The circle ends at 12:30pm.
- Welcome any parents and all children in the atrium with a big smile and eye contact. Introduce yourself. Have nametags available in case they have not had a chance to make one at the Family Welcome table.
- Please always begin with a Chalice Lighting. You should have materials in your box for that purpose. Invite children to help! Chalice lighting words: *We are Unitarian Universalists, the church of the open mind, helping hands, and loving hearts.*

Or: We light this chalice, symbol of Unitarian Universalism. May it remind us of the divine spark in all creation, the power of love to heal what is broken, And to be grateful for life's blessings each day.

- There should always be at least two adults in the room. This is an important part of our child safety policy and is meant to create safety for both children and teachers. If, for some reason,

your co-teacher does not arrive, leave the classroom door open and let Amy, Marcus, or a Teacher Support Team member know so that we can arrange for another adult to join you.

- Schedule: If you need to miss a scheduled teaching date, you will need to arrange for your own substitute. Check with the other members of your team first to swap dates. Either update the online calendar yourself, or let Amy/Marcus know of the change. If none of your team are available, then contact Amy or Marcus for help arranging a sub.