

**Unitarian Universalist Church of Berkeley**  
**Board of Trustees Meeting Agenda**  
**Wednesday, January 8, 2025**

Via Zoom: <https://zoom.us/j/91070175965?pwd=d2FUcWZCQjYzVEF2MFZabWJQVRRrUT09>

**7:15 1. CALL TO ORDER & OPENING RITUALS**

- a. Chalice reading & lighting – David Rosales
- b. Board Covenant reading – Kay Fairwell
- c. Land Acknowledgement Statement – Beth Pollard
- d. Widening the Circle Statement – Lisa Maynard

**7:20 2. CONSENT AGENDA – Items may be approved in one motion unless a Board member requests an item be removed for question or placement under discussion/action**

- a. Approve agenda
- b. Approve December 2024 Board Meeting minutes
- c. Accept Treasurer’s report
- d. Accept Freestone Oversight Committee report

**7:25 3. MINISTER’S REPORT**

**7:35 4. ANNOUNCEMENTS/LISTENING**

- a. Board or staff announcements, Board Listening Presence
  - Special Congregational Meeting on January 19, 2025
  - Candidates Forum on January 26, 2025
  - Kathryn Jay Ordination on Feb 16, 2025 during service
  - February Congregational Meeting on February 23, 2025
- b. Congregants who wish to speak to the Board on agenda items or other matters.

**7:50 5. INFORMATION/DISCUSSION/ACTION ITEMS - Break @ 8:30 PM, if needed**

- a. Approve Congregational Meeting Agendas for January 19 and February 23, 2025
- b. Sanctuary Church - Helen Toy
- c. Budgeting Process - Lisa Maynard
- d. Automation of Endowment Draw - Lisa Maynard
- e. Change in Audit Schedule Recommendation for Bylaws - Lisa Maynard
- f. Beacon Article Recommendation

**8:30 6. BOARD COMMITTEE MEMBER/LIAISON REPORTS**

**8:45 7. CLOSING COMMENTS**

**8:48 8. ADJOURNMENT**

## **Aspirational Covenant of the UUCB Board of Trustees**

Approved September 2019, updated May 2020

We as the UUCB Board of Trustees agree:

- To stay committed to connection even when we disagree;
- To recognize the fullness of our power, and the many responsibilities that power entails;
- To listen actively to each other and the congregation, and to seek out opportunities to do so;
- To be caring, respectful, present and open-minded;
- To work together to make the changes the congregation needs, as we keep the best interests of the congregation above our own and to live into our mission;
- To support and trust each other in our work;
- To remember the goal of our work is to build a thriving, loving congregation;
- To be unafraid in the face of hard decisions, to be unafraid of making mistakes, knowing that we will learn from them if we do, and to be unafraid of challenging sacred cows; and
- To come to decisions we all feel we can support while recognizing diverse views.

## **Land Acknowledgement Statement**

We acknowledge that this church occupies land in Huchiun in the unceded territory of the Chochoeny-speaking Ohlone people. May we have the humility and courage to do our part to restore what has been broken and the wisdom to live into a new solidarity with Indigenous communities and the earth.

## **Widening the Circle Vision Statement**

We, the trustees of UUCB, commit ourselves to championing racial justice embodying anti-racist practices, and confronting and dismantling white supremacy culture and all forms of oppression (including but not limited to racism, sexism, ableism, homophobia, transphobia, classism, ageism, xenophobia and religious oppression (including anti-Semitism and Islamophobia) in everything we do.

## **Mission Statement of the Unitarian Universalist Church of Berkeley**

The mission of the Unitarian Universalist Church of Berkeley is to create loving community, inspire spiritual growth, and encourage lives of integrity, joy and service.

## **Vision Statement of the Unitarian Universalist Church of Berkeley**

The Unitarian Universalist Church of Berkeley is a welcoming and vibrant congregation. We joyously support spiritual development guided by individual faith, reason, and conscience. We are committed to serving one another, the church community, the community at large, and the global community. We foster a spirit of generosity and trust that encourages care for our church home and affirms diversity and relationships consistent with Unitarian Universalist principles.

**Unitarian Universalist Church of Berkeley Board of Trustees Meeting  
Wednesday, December 4, 2024**

**Meeting Conducted via Zoom Video Conference**

**Minutes – Draft**

**ATTENDEES**

Voting members: Michael Armstrong, Michael DeWitt, Kay Fairwell, Beth Pollard, David Rosales, Pier Sun Ho, Helen Tinsley-Jones, Helen Toy,

Absent: Beth Jerde

Ex officio members: Rev. Marcus Liefert, Selene Fabiano (Secretary), Lisa Maynard (Treasurer)

Visitors: Jean Gleason, Anne Greenwood, Don Klose, Albert Kueffner, Susan Lankford, Greg Lemieux, Dwight Merrill, Bob Moore, Larry Nagel, Ariel Smith- Iyer, Marta Tobey. Tom Tripp, Karin Werner, Dave Wemmer

A quorum being present, the meeting was called to order by Pier Sun Ho, co-president, at 7:19p.m. Kay Fairwell did the chalice lighting and reading, Beth Pollard read the Board covenant, Lisa Maynard read the land acknowledgement, and Michael DeWitt read the Widening the Circle Vision Statement.

**CONSENT AGENDA**

**A motion for the following (M -Michael DeWitt/S-Helen Tinsley-Jones) passed unanimously:**

- Approve agenda
- Approve November 2024 Board Meeting minutes
- Accept Executive Director's Report
- Approve signatory changes to UUCB's Mechanics Bank accounts: Marcus Liefert, Elizabeth Pollard and Anne Greenwood (remain) Teresa Snook O'Riva (removed)

**MINISTER'S REPORT**

Rev. Marcus reported that the staff has been working hard regarding Tess's transition. Tess has done a tremendous amount to help with the transition. Peter is hiring a temporary facilities assistant who will start by the end of this week. Janae has increased from 32 hours to 40

hours/week. The Staff Structure Task Force are looking at current staffing and what is needed. Rev. Marcus met with a small finance team in preparation for Tess's departure (Lisa Maynard, Carolyn James, Diana Steinbach, and Janae Heard) to review UUCB's financial processes and look ahead to the budgeting processing.

Kathryn Jay has put together a wonderful advent calendar. Kathryn's has done all the steps to become a minister except for being ordained. She feels ready to take that step. The congregation would need to vote to ordain Kathryn. Rev. Marcus will bring this to the January board meeting and ask the Board to add an item to the agenda for the next congregational meeting asking the congregation to vote on ordaining Kathryn. If the congregation approves this motion, the ordination would be done during a regular Sunday service, as Kathryn doesn't want a separate event.

## **ANNOUNCEMENTS/LISTENING**

### **Board or Staff Announcements:**

- Next Board Meeting postponed to January 8, 2024
- December staff appreciations. Helen Toy is heading up a drive to gather contributions for staff appreciation bonuses. Lonnie will put an announcement on the website. Please bring cash.
- Social Justice Council (SJC) Meeting on December 11. The congregation is invited to help choose the Good Neighbor organizations for the coming year. Representatives from fifteen organizations will present at the 12/11 meeting. SJC is happy to have endorsed the pride project as a SJC-sponsored project.
- Farewell Party for Tess this Sunday, December 8. We'll honor all Tess has done to serve UUCB as ED. Tess has requested that there be no speeches or open mic. Instead there will be time to talk one-on-one with Tess and complete the memory book.

**Report from Board listening presence:** Much gratitude around having an established minister and on being able to rely on UUCB as a place of support during a difficult time in our country.

**Congregants who wish to speak to the Board:** None

## **DISCUSSION/ACTION ITEMS:**

### a. First Freestone milestone

Tom Tripp, co-chair of the Freestone Oversight Committee (FOC), presented the FOC's report. The report provided context for the FOC's recommendation, which considers the effort underway to find well water to sell Lots 1 & 2 to raise necessary funds. The FOC recommendation is: 1) That the Board list the entire Freestone properties (Lots 1&2 and Dome lot 4) for sale if the one well is unsuccessful or on April 1, 2025, whichever comes first. 2). If water is found, Lots 1 & 2 are sold and \$250,000 is raised by April 1, 2025, then the listing of the entire Freestone properties would not proceed on April 1, 2025.

Tom reminded us that Congregational Resolution 22-1 states *"in the event that the BOT determines that any of these significant milestones have not been sufficiently met after*

*consultation with the Freestone oversight committee, then the BOT is authorized and directed to* list the entire Freestone property for sale. Although the \$250,000 was not raised by 12/1/24, the FOC acknowledges that the Freestone Committee has done a lot of work to try reach this milestone. Specifically, the Freestone Committee listed Lots 1 and 2 in February 2024 and received a valid offer. In June 2024, the offer was withdrawn due to concerns about lack of proof of well water to support development of the lots. The Freestone Committee secured donated funds to drill another well. The well drilled on Lot 1 in August 2024 came up dry. The Freestone Committee was able to secure an additional “angel” donation to drill another well. The most recent well-drilling was scheduled for November 2024 but had to be delayed due to wet weather. Given that plans are in place for this drilling, and if water is found the sale of lots 1 and 2 would allow the Freestone Committee to meet the \$250,000 milestone, the FOC is recommending that the board wait a little longer before putting the property on the market to give time for the well to be drilled. The FOC chose the date of April 1<sup>st</sup> because the realtor advised waiting until January 1, 2025 to list the lots even if water is found sooner. If an offer is received, it could take 60 days for the sale to go through. The FOC stressed that they want to comply with the language of the resolution and want the board to allow time for the proposed well to be drilled. The FOC also stressed that they will continue to oversee the process.

#### Discussion/ Questions

Waiting to list the Freestone lots so that UUCB can get a better price makes sense.

We want to be on record acknowledging the milestone.

It will be important to have the FOC report any updated info at the next board meeting.

Q: Are we confident the well can be drilled soon?

A (Dave Wemmer): It's weather-dependent so it's not a sure thing but the 15-day weather forecast showed no rain through the end of next week. According to the grading contractor, it usually takes about a week after a heavy rain for the ground to be dry enough for them to grade.

Q: Could we get another driller who isn't so busy?

A: We would need a new contract and would probably need to get a new permit from county.

We like the method of drilling that the driller we chose uses.

**Motion.** (M-Beth Pollard; S- Pier) Beth moved that 1.) The Board list the entire Freestone properties (Lots 1&2 and Dome lot 4) for sale if the one well is unsuccessful or on April 1, 2025, whichever comes first. 2.) If water is found, Lots 1 & 2 are sold and \$250,000 is raised by April 1, 2025, then the listing of the entire Freestone properties would not proceed on April 1, 2025; 3.) All the subsequent milestones in the resolution would remain as written and approved.

Yes votes: 7; No votes: 1. **The motion passed.**

b. Building & Grounds (B &G) Report and Recommendation on KFPD structures  
Tom Tripp reported on discussions regarding whether UUCB should try keep one or more of the structures the KFPD is using in our parking lot. After a tour of the buildings and discussion, Buildings and Grounds is recommending that UUCB stick with the original contract with KFPD which did not include UUCB's keeping either of these buildings. The reasons for this

recommendation include: There is no foundation for the engine garage; these are temporary structures; it would cost at least \$20K to get electrical power for the engine garage, and costly permits would likely be required by the city of El Cerrito. The conclusion was that our money would be better spent building appropriate storage. No board action is needed.

#### Discussion/Questions

Q: Does the KFPD contract require re-paving?

A (Tom Tripp): No. The contract language says, “Tenant shall restore the surface of the parking lot including re-stripping.” UUCB will need to enforce the contract to be sure that KFPD does restore the surface of the parking lot, recognizing that doesn’t necessarily mean re-paving it.

c. Congregational Meeting Date Adjustment; Board election process and timeline – Michael Armstrong proposed changing the date of the 2025 February congregational meeting. Since the second Sunday in February is also Super Bowl Sunday, that may affect attendance at the meeting. Changing the date of the February 2025 congregational meeting would also give the Nominating Committee a little more time to set up the announcements and meetings that need to happen before the board election. UUCB bylaws states that the board can alter the date of a congregational meeting and that the changed date must be within 14 days before or after the listed date. He proposed that we move the February 2025 congregational meeting to February 23<sup>rd</sup> (i.e. 14 days after the listed date of February 9<sup>th</sup>).

#### Discussion

As reported earlier, there were some plans underway to add an agenda item to the February 9<sup>th</sup> Congregational meeting asking the congregation to vote on whether to ordain Kathryn Jay. If that passes, there was some discussion of scheduling Kathryn’s ordination for a Sunday later in February. In order to provide enough time for the vote on ordination to happen before the ordination is scheduled, it was suggested that the board could call a one-item congregational meeting in January 2025 for the vote on UUCB’s ordaining Kathryn Jay.

**Motion** Beth Pollard made a motion to change the 2025 February congregational meeting from 2/9 to 2/23/25. Second: Helen Toy. **The motion passed unanimously.**

#### d. UUCB membership reconciliation and certification

At the November board meeting Rev. Marcus reported that the staff had done a large review of the membership rolls. The goal is not to remove individuals who want to continue as members but to ensure that we have an accurate count and that we aren’t counting people who have moved and/or no longer want to be involved. Seventy-two individuals who are not active did not respond to several attempts to verify their interest in remaining as active members. To complete the reconciliation, Rev. Marcus asked the board to approve changing the status of these 72 individuals from “active member” to “former member.”

#### Discussion/Questions

Q: If 72 members are moved from active to “former member” status, how many members would that leave us with?

A: Our books currently list active 330 members. Removing 72 members would result in a count of 258 members.

Q: Would this sudden decrease in our member numbers be a red flag to the UUA? A (Rev. Marcus): No. Many UU churches have delays in doing membership reviews.

**Motion** (M - Beth Pollard; S- Pier Sun Ho): To change 72 “active members” to “former members, based on the outreach to and feedback from those individuals. The motion **passed unanimously**.

e. Task Force on Staff Structure

Beth Pollard reported that the Staff Structure Task force (Suzette Anderson-Duggan, Carolyn James, Beth Pollard, Marta Tobey, Tom Tripp, and Rev. Marcus) has met twice thus far. Kudos to Carolyn James for jumping in to address financial matters that needed immediate attention. The purpose of the task force is to be a resource, to advise Rev. Marcus, and to be available to think through how to fill in staffing gaps and consider how UUCB might do things differently. Much gratitude to Tess for putting together the transition document

Rev. Marcus asked for the board’s approval to hire Sharon Dolan as a part-time interim executive director. Sharon is a member of the Oakland UU church, a longtime UU, and a nonprofit leader with much experience of providing leadership as an interim executive director. Rev. Marcus met with Sharon and she expressed interest in working with UUCB as an interim executive director. Sharon is available to start at UUCB on the second week in February. A half-time position would work for her and us. If hired, Sharon’s role would be to take the lead on analyzing UUCB’s human resource and financial infrastructure, work in the operations of the church, and make recommendations regarding a path forward. UUCB is not in a position to hire a full-time executive director right now and Rev. Marcus believes that having the leadership of a half-time executive director will be reassuring to the congregation. The Staff Structure Task Force is excited about the idea of hiring Sharon Dolan.

Questions/discussion (Answers by Rev. Marcus and Beth Pollard)

Q: Has she done work on building staff capacity? A: As noted in her resume, she has extensive experience in support and comprehensive of our staffing structure and compensation

Q: Have you discussed the idea of bringing in an interim ED with the staff? Yes

Q: Is a half-time interim ED enough? A: We’ll be evaluating how much of Tess’s work our staff can take on, and what is needed going forward.

Q: Will the task force be communicating the process and plans to the congregations? A: Yes. We’ll develop a statement that will be sent out with the Week Ahead next week about the task force, how current staff are stepping up, and the idea of the part-time interim ED.

Q: Would Sharon’s role be primarily to figure out what we need to do, rather than doing project management or other individual tasks that Tess was doing? A: Yes. She would primarily be coaching and supervising staff and analyzing the system regarding what needs to be shored up.

Q: How can the staff feel like they’re part of this process. How can they feel like they’re being carried? Having a new supervisor can be stressful. How can the staff be supported? A: Sharon is very warm and good at building trust.

Q: Will there be any reference checks? A: Yes. Rev. Marcus will reach out to 2 previous organizations where Sharon worked.

**Motion** (M- Michael Armstrong; S- Helen Toy): To support Rev. Marcus' proposal to hire Sharon Dolan as a half-time interim executive director to help with the transition process. The motion **passed unanimously**.

f. Stewardship Theme – Greg Lemieux and Ariel Smith-Iyer

Greg Lemieux and Ariel Smith-Iyer have graciously agreed to co-chair the 2025 Stewardship Committee. They have been meeting to talk about the Stewardship campaign and have consulted with Lisa Maynard, the 2024 Stewardship Chair. They report they got a lot of good ideas from attending the UUA Stewardship101 training sessions. They are proposing a stewardship theme based around the concept of “love languages,” given that love is one of the core UU values. Their idea is to have speakers over 5 Sundays who best fit with each of the 5 love languages (i.e. acts of service, quality time, words of affirmation, receiving gifts, and physical touch). The hope is this could promote a large conversation about the many ways we show love. Ariel has been working on an announcement to the congregation in order to build some excitement before the pledge drive begins. The next step is to build up the stewardship team. They may also reach out to the board regarding some ideas put forth from the UUA Stewardship 101 sessions.

g. Beacon Article Recommendation

In light of some recent changes (i.e. upcoming new US President, change of executive director at UCCB), one suggestion for the next Beacon article was change, its challenges, and where to find support at UUCB.

## **BOARD COMMITTEE MEMBER/LIAISON REPORTS**

Family Ministry (FM). FM will provide Christmas cookies and cider at the early Xmas Eve service. Feel free to bring a tray of cookies if you're coming to that service. Kathryn Jay is planning an OWL program 4-6 grades and has been reaching out to the trained facilitators. There are now enough children on Sundays to split RE into 2 groups. More than 12 youth attended the last youth group gathering.

## **CLOSING COMMENTS**

We appreciate the board and all the people who attended tonight's meeting.

## **ADJOURNMENT**

The meeting adjourned at 9:13PM.

Respectfully submitted,

Selene Fabiano, Secretary



January 6, 2024

To: UUCB Board of Trustees  
From: Lisa Maynard, Treasurer

RE: Treasurer's Report

This month I'm providing a Budget Comparison Report for the first half of our fiscal year, July 1 through December 31, 2024. Please note that the bookkeeping has NOT been completed for December. I think it's useful for us to look at this report because it does include some of our December activities, and looking at half of the fiscal year is a better way for us to begin the budget planning discussion.

At our meeting on January 8, I plan to present these topics for your information and possible brief discussion:

- 1) Budget vs. Actuals for 7/1-12/31/24 (the Budget Comparison Report, enclosed)
- 2) Bank balances as of 1/8/2025
- 3) Overview of the FY 2025-26 budget planning process
- 4) Recommendation that during the upcoming review and updating of the Bylaws, we change Article 9.2.3 (see text below), which currently requires an outside financial review, or limited audit by a certified public accountant, each year. At this meeting I would like to introduce the reasons for recommending a change. I expect to bring a specific recommendation regarding financial reviews/audits from the Finance Committee to the Bylaws Review Task Force later. (A change to this article of the Bylaws will also require a change to the Governance Manual, section 1.10.3 Audit Committee.)

From UUCB Bylaws Amended May 23, 2021:

9.2.3 The accounts of the Church, including all endowment funds, shall receive an outside financial review or limited audit each year by a certified public accountant. The annual financial review or limited audit shall be available for Church members' inspection upon request.

Budget Comparison Report  
 Current Period: 7/1/2024 - 12/31/2024  
 Budget Period: 7/1/2024 - 6/30/2025

	Year-to-Date Actual	Year-to-Date Budget	Year-to-Date Variance	Yearly Budget	Remaining Budget
<b>Revenue</b>					
Pledge Income	431,326	380,000	51,326	498,750	67,424
Plate collections	11,221	11,000	220	22,000	10,780
Special Offering Collections	3,229	8,000	(4,771)	8,000	4,771
Good Neighbor collections	4,315	6,000	(1,685)	12,000	7,685
Other unpledged contributions	11,533	12,500	(967)	25,000	13,467
Member Weddings/Memorials/C	0	2,500	(2,500)	5,000	5,000
Prior Year Pledge Payments	27,291	6,000	21,291	12,000	(15,291)
Other Program Income	415	1,200	(785)	2,000	1,585
Craft Cottage Rental	20,544	18,500	2,044	37,000	16,456
Fundraising Projects - Other	6,545	9,417	(2,872)	15,500	8,955
Music Events	7,263	9,500	(2,237)	15,000	7,737
Other Events	(1,399)	0	(1,399)	0	1,399
Community Use-Space Rental	59,698	69,000	(9,302)	150,000	90,302
Campus Rental-All Schools	234,460	170,049	64,411	340,098	105,638
Sales - Book Table	486	0	486	0	(486)
Sales - Other	365	0	365	0	(365)
Other Revenue	290	6,000	(5,710)	12,000	11,710
Interest Income-general	2,547	6,000	(3,453)	12,000	9,453
Income from Trusts	2,179	3,986	(1,807)	7,971	5,792
<b>Revenue</b>	<b>822,307</b>	<b>719,651</b>	<b>102,656</b>	<b>1,174,319</b>	<b>352,012</b>
<b>Expenses</b>					
Salary and Wages	269,699	286,516	16,817	572,742	303,043
Housing	31,350	42,000	10,650	84,000	52,650
SECA	4,148	4,527	379	9,054	4,906
Payroll Taxes	18,178	20,594	2,416	41,188	23,010
Employee Benefits-Health	18,653	20,828	2,174	41,655	23,002
Employee Benefits-Life/Disabil	1,249	1,188	(61)	2,376	1,127
Employee Benefits-Retirement	18,408	29,009	10,601	58,018	39,610
Insurance	22,799	17,750	(5,049)	35,500	12,701
Worker's Comp Insurance	3,122	3,000	(122)	6,000	2,878
Accounting Services	11,770	12,500	730	25,000	13,230
Board Contingencies	0	1,000	1,000	2,000	2,000
CT/ED Contingencies	300	1,000	700	2,000	1,700
Consultants/Contractors	2,475	5,750	3,275	11,500	9,025
Safe congregation/Reopening T.	0	250	250	500	500
Honoraria/Classes	0	889	889	2,000	2,000
Guest Musicians/Ministers/Artis	2,910	4,500	1,590	9,000	6,090
Supplies	2,135	5,750	3,615	11,500	9,365
Printing and copying	53	0	(53)	0	(53)
Equipment leases	2,100	3,750	1,650	7,500	5,400
Equipment repair & maintenanc	2,113	1,900	(213)	3,800	1,688
Postage	7	350	343	700	693
Phones & Computers	6,225	3,625	(2,600)	7,250	1,025
Advertising and PR	536	2,250	1,714	4,500	3,964
Communications & Web Site	155	400	245	800	645
Online Resources	949	500	(449)	1,000	51
Canvass Expenses/Stewardship	164	250	86	500	336
Property Taxes	11,173	12,250	1,078	24,500	13,327
Professional development	3,238	11,875	8,637	23,750	20,512
Staff & volunteer appreciation	0	2,000	2,000	4,000	4,000
Bank Fees	1,350	1,625	275	3,250	1,900
Endowment-Contributions	0	1,000	1,000	2,000	2,000
Other Expense	1,539	750	(789)	1,500	(39)
Payroll Processing Fees	1,557	2,250	693	4,500	2,943
UUA Annual Program Dues	18,542	22,250	3,708	44,500	25,958

Building & grounds supplies	4,761	4,250	(511)	8,500	3,739
Building & grounds maintenance	5,420	11,000	5,581	22,000	16,581
Kitchen Supplies/Hospitality	3,066	5,875	2,809	11,750	8,684
Electricity	122	250	128	500	378
Gas	3,195	5,000	1,805	10,000	6,805
Garbage	3,170	5,000	1,830	10,000	6,830
Water	5,324	6,000	676	12,000	6,676
Fire Monitoring System	4,977	5,750	773	11,500	6,523
Other Program Committee Exps	4,733	6,312	1,579	12,540	7,807
Donations to Non-Profit Orgs	11,141	13,000	1,859	26,000	14,859
Fundraising event expense	0	750	750	1,500	1,500
Expenses	<u>502,805</u>	<u>587,263</u>	<u>84,458</u>	<u>1,174,373</u>	<u>671,568</u>
Excess or (Deficiency) of Revenue Over Expenses	<u>319,502</u>	<u>132,388</u>	<u>187,114</u>	<u>(54)</u>	<u>(319,556)</u>

# Report from the Freestone Oversight Committee

Larry Nagel  
UUCB Board of Trustees Meeting  
January 8, 2025

# The Freestone Oversight Committee (FOC)

- Beth Pollard (Co-chair and Board Rep)
- Tom Tripp (Co-chair)
- David Wemmer (Freestone Committee Rep)
- Bob Moore (Freestone Committee Rep)
- Susan Lankford (At Large rep)
- Larry Nagel (At Large rep)

The Board may choose to add more members as necessary

# FOC Advice and Recommendation

The FOC recommendation for the Board's December meeting was:

- 1) The Board list the entire Freestone properties (Lots 1&2 and Dome lot 4) for sale if the one well is unsuccessful or on April 1, 2025, whichever comes first.
- 2) If water is found, Lots 1 & 2 are sold and \$250,000 is raised by April 1, 2025, then the listing of the entire Freestone properties would not proceed on April 1, 2025;
- 3) All the subsequent milestones in the resolution would remain as written and approved.

# Freestone Committee Progress

- The Board of Trustees adopted the FOC recommendation at the December 4, 2024 Board meeting in the form of a motion which passed with one dissenting vote.
- Due to weather and the holidays, there is no progress to report in December on the drilling of the one well.
- The driller reports they need about 7 - 10 days of dry weather before their equipment can access the proposed well site (due to soft soil conditions) and drill the well.

# Freestone Resolution Milestones

Date	Milestone	Comments/Status
4/1/25	\$250,000 or more raised	Date extended at the 12/4/2024 BOT Meeting
6/1/25	Building permits for Phase 1	By 3/1/24: FOC to adjust list of improvements contained in each phase, where warranted. No permit required for road improvements.
6/1/26	Phase 1 repairs completed & approved with secured funds	
6/1/27	Phase 2 repairs completed & approved with secured funds	
FY 25-26	Ongoing <b>net</b> costs to congregation's operating funds incl. operations & mngt, insurance, tax assessments, legal fees, permits, maintenance, repairs, and improvement do not exceed \$10k/yr for 2 yrs in a row, starting in FY 25-26, w/out express BoT approval in consultation w/ FOC	



# FY 2023-24 Freestone Contingency Loan Fund - 1

Expenditure	Amount	Approve Date	Notes
Vacation rental property manager certification County fee	\$116.00	FOC August 30, 2023	Reimburse Michael DeWitt
County recorders fee related to VRP	\$19.50	FOC August 30, 2023	Reimburse David Wemmer
Lescure Engineers	\$1,810.00	FOC August 30, 2023	Completion of mapping; driveway analysis and mapping; including road permitting and septic system

# FY 2023-24 Freestone Contingency Loan Fund - 2

Expenditure	Amount	Approve Date	Notes
Lescure Engineers	\$392.50	FOC January 10, 2024	Surveying consultations to evaluate extent of encroachment issues by neighbors at the Villa
Western Groundwater Surveyors	\$5,162.00	FOC April 17, 2024	Balance of \$7,300 cost from Freestone donations
<b>Total</b>	<b>\$7,500.00</b>		
FY 2023-24 Limit	\$7,500.00		
<b>FY 2023-24 Remaining</b>	<b>\$0</b>		

## Discussion/Questions

UNITARIAN UNIVERSALIST CHURCH OF BERKELEY

**Congregational Meeting Agenda**

**Sunday, January 19, 2025**

Following the 11 am Worship Service

**In-person in the Sanctuary only (viewable on Livestream)**

**Immediately following Service (before lunch, please stay in the Sanctuary)**

- 1. Call to Order**
- 2. Convene - Quorum Count**
- 3. Vote to Ordain Kathryn Jay to the Unitarian Universalist Ministry**
- 4. Adjournment**

UNITARIAN UNIVERSALIST CHURCH OF BERKELEY

**Congregational Meeting Agenda**

**Sunday, February 23, 2025**

Following the 11 am Worship Service and Lunch

**In-person in the Sanctuary AND Via Zoom Video Conference**

<https://us02web.zoom.us/j/3844641385?pwd=LYddsBTQO4QrvbkV C9LpoC2EUKrKGk.1&omn=83609407844>

**Meeting ID:** 384 464 1385    **Password:** UUCB

Childcare is available at the Good Earth School

**Approximately 12:45 PM**

**1. Call to Order**

**2. Convene**

- a. Quorum Count (39 members required)
- b. Chalice Lighting
- c. Covenant Reading
- d. Land Acknowledgment Reading,

**3. Consent Agenda:**

- a. Adoption of Agenda
- b. Approval of May 21, 2024, September 15, 2024, and January 19, 2025 Congregational Meeting Minutes

**4. Staff Recognition and Appreciation**

**5. Presentation of Flaming Chalice Awards for Extraordinary Service:** Natalie Campbell, Karen Elliott, Julia Rogers, Karen Tripp *(listed alphabetically by last name)*

**6. Reports:**

- a. Stewardship Committee
- b. Freestone Oversight Committee

**7. Board of Trustees:**

- a. Call for General Assembly Delegates
- b. Recognition of outgoing Board of Trustee members: Michael Armstrong and Beth Pollard
- c. Results of Board of Trustees Election
- d. Installation of Board of Trustees

**8. Benediction**

**9. Adjournment**

*There will be a brief Board of Trustees meeting immediately afterward to elect Board officers.*