

Unitarian Universalist Church of Berkeley

Fiscal Year 2024-25

Proposed Operations Budget

	FY 2023-24 Budget	DRAFT Budget FY 2024-25	Comments
Revenue			
Pledge Income	\$435,000	\$498,750	Current projections will surpass stretch goal and hit at least \$525,000, minus 5% in case of nonpayment
Plate collections	\$20,000	\$22,000	Portion of Plate that goes to UUCB General Fund
Special Collections - All	\$20,000	\$20,000	(Good Neighbor, Congrats to Grads, Widening the Circle, Food drive, etc.)
Other unpledged contributions	\$15,000	\$25,000	Donations without pledge attached
Member Events	\$5,000	\$5,000	Voluntary contributions for Rites of Passage, member rentals for general events
Prior Year Pledge Payments	\$9,500	\$12,000	
All Program Income	\$2,900	\$2,000	Increase in donation reminders during Personal Theology, etc.
Craft Cottage Rental	\$38,400	\$37,000	Gross rent minus new property management costs
Fundraising - All	\$10,500	\$15,500	Includes Book Table, Jewelry Table, Holiday Faire, Expendable asset sales
Music Events	\$15,000	\$15,000	
Community Use-Space Rental	\$150,000	\$150,000	Rates increased, peak times added, new add-on packages
School Buildings (Good Earth)	\$330,193	\$340,098	Includes all items from leases of RE and Childcare buildings
Other Revenue	\$15,000	\$12,000	Grants (FEMA, other federal)
Ministerial Housing Fund Subsidy		\$15,600	(aka Cope Fund)
Interest Income-general	\$10,000	\$12,000	CDs earning 5% currently
Income from Trusts	\$7,740	\$7,971	Paid as beneficiary of Calkins Trust
Total Revenue	\$1,084,233	\$1,189,919	
Expenses			
Salary, Wages, & Housing	\$617,986	\$656,742	COLA increases & UUA guidelines
Payroll Taxes (incl SECA)	\$46,283	\$50,242	
Employee Benefits-Health/Dental	\$33,300	\$41,655	
Employee Benefits-Life/Disabil	\$1,800	\$2,376	Minister only
Employee Benefits-Retirement	\$50,649	\$58,018	Multiple new employees qualify
Insurance (Property & Casualty)*	\$31,500	\$35,500	Includes separate insurance for Sonoma retreat (Freestone)
Worker's Comp Insurance	\$7,500	\$6,000	Includes contractors without own insurance
Accounting Services	\$20,000	\$25,000	Not incl \$12-\$15K to move to QBO, Does incl Financial Review
Consultants/Contractors	\$5,000	\$11,500	IT & Sound Consultants (some consultants paid for by Temp Restricted Funds)
Guest Musicians/Artists	\$2,500	\$3,000	Includes funds for new experimental monthly sunset service
Guest Ministers		\$6,000	Increase in Guest Ministers, includes paying ministers affiliated with UUCB
Supplies	\$11,500	\$11,500	Includes Ministry, Family Ministry & Music
Office Expenses/Administration	\$14,500	\$16,500	Payroll processing, postage, copier lease, small equipment etc.
Phones & Computers	\$5,500	\$7,250	WiFi, Database, Financial System, etc.

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Advertising and PR	\$5,000	\$4,500	Kensington Outlook, Rainbow Weddings, East Bay Times, Facebook boosts, Community Boost
Communications & Web Site	\$1,000	\$1,800	incl. Livestream/Zoom expenses
Property Taxes*	\$21,194	\$24,500	Paying full rates for Craft, Freestone & Lexington
Professional development	\$16,500	\$23,750	GA for lead staff, trainings for new/continuing staff, Dues
Bank Fees	\$2,750	\$3,250	Increase in online payments
Other Expense	\$6,500	\$5,500	Includes Board & ED contingencies of \$2,000 each (Management Fees removed)
UUA Annual Program Dues	\$39,500	\$44,500	Final request from UUA
Building & grounds supplies	\$10,500	\$8,500	
Building & grounds maintenance	\$22,000	\$22,000	Does not include Ladd Griffith Special Maintenance Projects
Utilities*	\$38,000	\$32,500	
Fire Monitoring System	\$10,500	\$11,500	
Programs/Small Grp Ministries	\$27,100	\$21,290	Includes Membership, Widening the Circle of Concern
Hospitality/Sunday Kitchen Team	\$0	\$11,750	Hospitality now separate from programs
Staff/Volunteer Appreciation	\$1,500	\$4,000	
Fundraising/Event expense	\$3,500	\$2,000	Fundraising event collateral (flyers, posters, etc.)
Donations to Nonprofits - All	\$25,000	\$26,000	Good neighbor, Food drives, Special collections, SHUMMI Voluntary Land Tax
Reserves		\$2,000	Rainy Day Fund
Total Expenses	\$1,078,962	\$1,180,623	
Excess or (Deficiency) of Revenue Over Expenses	\$5,271	\$9,296	

*These 3 things include Freestone costs of insurance, taxes & electricity

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