

Unitarian Universalist Church of Berkeley
Fiscal Year 2021-22
Proposed Operations Budget v.1

	FY 2020-21 Original Budget	Congregation-Approved Budget Dec 2020	FY 2021-22	Comments
Revenue				
Pledge Income	425,000	325,000	340,000	Includes new members, 425,000 est. subtracting 8% for uncollected
Prior Year Pledge Payments	8,000	5,000	5,000	Restored per Finance Committee
Plate collections	12,000	9,000	12,000	Text to give by Sept, Zelle?
Special Offering Collections	1,500	2,800	9,500	(staff gifts, WCC scholarships, food drive, etc.)
Good Neighbor collections	20,000	12,000	12,000	Can community fundraise?
Other unpledged contributions	67,000	67,000	8,000	Wake Now our Vision monies depleted
Special Projects Donations	2,500	0	2,500	
Bequest Income	1,000	800	10,000	
Weddings/Memorials/Celebration (Mbr)	1,000	0	2,500	Expected increase in facility use by members. EAT will discuss cleaning/event host fee/suggested donations.
Endowment Transfer	22,000	54,806	28,627	Elimination of UUA Staff Pension Fund, Draw for Intern Minister
Personal Theology	1,000	800	1,000	
Other Program Income	3,800	3,040	3,800	
Cottage Rental	36,000	30,600	37,200	
Fundraising - All other	5,000	3,500	5,000	
Music Events	15,000	15,790	10,000	Music events only
Community Use-Space Rental	100,000	12,000	100,000	Expected surge in rentals, will be reviewing rates for increases
Pre-school Rental (Good Earth)	136,000	136,000	140,000	
Pre-school CAM (Utilities & Property taxes)	15,500	5,500	6,500	
RE Bulding-Lease (Estimated)	164,000	150,000	168,920	
RE Building-Utilities & Taxes	12,800	5,500	12,000	
Other Revenue	2,500	102,000	107,000	Approved for second, forgivable PPP loan
Interest Income-general	250	50	250	
MCE Solar Panel Rebate			5,000	
Income from Trusts	1,000	250	1,200	Paid to administer Calkins Trust
Total Revenue	1,052,850	941,436	1,027,997	
Expenses				
Salary, Wages, & Housing	528,000	527,210	569,014	Includes Intern, Guests & Livestream Broadcasters

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SECA	8,500	7,720	19,089	
Payroll Taxes	30,000	32,615	32,166	
Moving Expenses	0	9,000	0	
Employee Benefits-Health	36,500	35,724	41,080	Under review
Employee Benefits-Life/Disabil	3,400	3,400	3,400	
Employee Benefits-Retirement	38,500	46,236	43,402	
Insurance (Property & Casualty)	27,600	22,800	27,600	
Worker's Comp Insurance	9,000	7,500	9,500	
Accounting Services	31,500	12,000	28,000	Full audit proposed***
Board Contingencies	1,000	1,000	1,000	
ED Contingencies	2,500	500	1,000	
Consultants/Contractors	5,000	2,500	2,500	IT Contractor
Honoraria/Guest Speakers/Guest Ministers	6,500	500	0	Ministers included in salary (AB5)
Guest Musicians	4,800	2,400	500	Most musicians included in salary (AB5)
Supplies	12,500	9,000	12,500	Includes Ministry & Music, copyright licenses
Small Equipment	2,000	1,600	1,500	
Printing and copying	900	720	720	
Equipment leases	8,000	6,400	4,500	Returning Risograph
Equipment repair & maintenance	4,800	3,840	4,500	Includes instrument tuning, 1 per year
Postage	2,800	1,000	750	
Phones & Computers	13,500	12,800	15,000	Network upgrades, replace voicemail
Advertising and PR	3,500	1,500	2,500	
Communications & Web Site	2,500	2,000	2,500	Broadcast/Zoom expenses
Property Taxes	15,400	15,000	15,000	
Professional development	12,500	7,000	12,500	GA for lead staff, trainings for new/continuing staff
Professional Dues			1,542	New line item
GA Delegate & Leadership Schl	3,000	0	3,000	Starting balance \$450, Revenue source-Special collections
Staff & volunteer appreciation	3,400	1,500	1,500	Revenue source-Special collections
Bank Fees	3,500	3,100	3,100	
Management fees	8,834	7,000	8,000	UUA fees
Other Expense	4,800	3,900	3,500	Contingency
Payroll Processing Fees	4,200	4,200	4,300	
UUA Annual Program Dues	36,300	18,000	36,363	Fair share/Annual Program Fund (APF)***
Building & grounds supplies	18,000	15,500	15,500	
Building & grounds maintenance	50,000	25,000	20,000	
Building & grounds projects (Ladd Griffith)	0	54,806	0	Will be transferred to Capital Projects budget.
Kitchen Supplies/Hospitality	200	160	6,000	Hoping to party like it's 2019

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Electricity	400	400	0	
Gas	13,900	12,500	11,500	
Garbage	10,700	5,700	10,700	
Water	12,500	10,275	12,500	
Fire Monitoring System	14,000	11,500	12,500	
Other Program Committee Exps	25,000	20,000	20,000	Under review - Does not include N. Kelly Fund
Donations to Non-Profit Orgs	22,500	12,000	14,000	Includes SHUUMI Land Tax of \$2,000
Fundraising/Event expense	5,000	0	1,500	Event Hosts included in salary line
Total Expenses	1,047,434	977,506	1,035,726	
Excess or (Deficiency) of Revenue Over Expenses	5,416	(36,070)	(7,729)	

*** Should other sources of revenue/cost cutting not materialize in the first half of the new year, these sources would be reviewed first.