

Coordinating Team Monthly Report to Board of Trustees
June 2017
Actions, Discussions, and Information
May 19 - June 14, 2017

End (Limitation)	Topic	Action/Discussion/Information
Sustainability (Financial Activities, Asset Protection, Execution of Contracts)	Building Rental	Following an impasse in lease renewal negotiations with Skytown Preschool, the Director of Administration (with Board President approval) has engaged the services of a real estate agent in order to search for a tenant for that rental space.
Sustainability Engagement Community (Communication, Asset Protection, Treatment of Staff and Congregation)	Safety	<ul style="list-style-type: none"> •The Safety Policy Implementation Task Force has begun forming; two people so far have agreed to serve. The major work of this group will begin in the fall. •The CT will continue work this summer to post the Safety Policy on the UUCB website. •Following some incidents with a dog running loose on church property, the Director of Administration will post signs stating that animals brought onto church property must be leashed and under control of their owners.
Engagement Community (Communication)	Hospitality	<ul style="list-style-type: none"> •Beginning August 20, Sunday social hour (after-service) refreshments will be complimentary. Groups or individuals who would like to provide community refreshments will have the opportunity to sign up for specific dates; reimbursements will be provided from the Hospitality budget (a modest amount has been set aside for each Sunday's refreshments). •One Sunday each month will also be available to official UUCB groups for possible fundraising lunches; groups will be given the opportunity to sign up for specific dates later this summer.
Engagement Community (Communication)	Coordinating Team and Program Council Conveners	The CT reminds the Board that the Program Council Convener and CT Convener positions both need to be filled this summer. Interim PC Convener Jean Gleason originally agreed to serve through June 30, and has recently expressed willingness to serve through July 31 if so requested by the Board. CT Convener Lisa Maynard's term ends August 31. The continuing members of the CT (Co-Ministers and Director of Administration) are willing to adjust the CT meeting schedule to accommodate work schedules of new members (e.g. evening meetings are a possibility).