

Complete your program tab on this google doc no later than Monday, January 23 , 2017. If your program does not have a tab, please notify the Treasurer immediately at mmm1310@sbcglobal.net

DATA ENTRY TO GOOGLE DOCS will be collected later in the week of January 23.

UNITARIAN UNIVERSALIST CHURCH OF BERKELEY

Budget Request for Fiscal Year, July 1, 2017 through June 30, 2018

Instructions for filling out this form are listed after the form

NAME OF COMMITTEE/TASK FORCE/DEPT	COMMITTEE	Board of Trustees		
	COMMITTEE CONTACT	Deborah Schmidt		
	CONTACT PHONE NUMBER	510-206-2183		
	CONTACT Email	deborahschmidt@gmail.com		

INCOME

ACCOUNT NUMBER	DESCRIPTION	Current Budget 2016-17	Sustaining Budget 2017-18	New Programs
	Total	0	0	0

EXPENSE

ACCOUNT NUMBER	DESCRIPTION	Current Budget 2016-17	Sustaining Budget 2017-18	New Programs
	Board contingencies	\$1,000.00	\$2,000.00	
	GA Delegate / Leadership School	\$3,000.00	\$4,000.00	
	New Minister's Installation	\$2,000.00	0	
	Total	\$6,000.00	\$6,000.00	\$0.00

INSTRUCTIONS FOR THE INCOME STATEMENT FORM

1. Please enter the account number along with a description of the item (see above note). (if you do not know the account number, the Treasurer will fill this in.
2. In the column labeled Sustaining Budget, enter the amount that your committee expects to raise from activities your committee has undertaken in previous years and intends to continue.
3. In New Programs include new kinds of programs that have either never been done at UUCB before or have not been done for some time. It is understood that new Programs are less predictable than those that have a history. If approved, your new Program budget will be in addition to the sustaining budget.

INSTRUCTIONS FOR THE EXPENSE REQUEST FORM

1. Please enter the account number along with a description of the item (see above note).
2. In the column labeled SUSTAINING BUDGET, enter the amount that you need to maintain the current activities that you intend to continue.
3. In the column labeled NEW PROGRAMS, enter the amount that you would need to significantly expand or add a new one. This would be in addition to the sustaining budget.
4. Please provide the rationale for your requests below, especially why the new programs support the "ends" of the church.

UUCB "Ends"

UUCB is an engaged, sustainable faith community grounded in UU principles and values. It exists so that:

People of all ages and backgrounds find a spiritual home in this supportive, affirming religious community.

People are loved, valued, and connected.

Seekers can pursue their spiritual growth and transformation within the context of the covenanted UU community.

Children, youth, and adults experience and explore the wisdom that all religions have to offer and can express UU principles and values.

Congregants experience a shared richness of love and spiritual growth, inspiring greater generosity of time, talent, and treasure.

Congregants can fulfill the UU values of social and environmental justice, and community organizations experience UUCB as an active and dynamic partner in this work.