

**Coordinating Team Monthly Report to Board of Trustees
February 2015
Actions, Discussions, and Information
January 8 – February 4, 2015**

The CT is requesting the Board’s attention and action on the following matters:

1. Peace Committee/Gertrude Hall bequest/Afterpastor: The CT requests the Board’s ratification of its decision regarding the Peace Committee and assumption of control over the balance of the bequest (see item discussion below and attached memo to the Board).
2. Fundraising: The church needs a comprehensive policy and operational approach for fundraising to establish the “who, what, when, where and why” we ask members and others for money; this requires a joint CT-BoT discussion/effort.
3. Monitoring Reports: Should the CT continue to prepare and submit Limitation Monitoring Reports to the Board? Or does the Board prefer to focus its attention elsewhere for the time being? If so, the CT requests the Board take action to suspend the reports.
4. Ends/Means: The Board adopted new Ends in January 2014. The CT adopted Operational Definitions for those Ends in June 2014. The CT was poised to develop a Strategic Plan based on the Ends and Definitions. Then the transition in ministry occurred, time/focus priorities shifted, and organizational design emerged as warranting attention before development of a strategic plan. While the Ends still provide guidance to the CT, governance commitment to the Ends is murky. It may be appropriate to keep it murky for the time being, while acknowledging that is the status.

CT Actions/Discussion/Information Items:

End	Limitation	Topic	Action/Discussion/Information
Sustainability	Asset Protection	Capital Campaign Projects Committee	The CT appointed Dave Rockhold to the Projects Committee. The Project Arborist recommends removal of 80+ trees, with some replanting of other vegetation. The plans for the patio project are complete and are being submitted for permit. An information session with the congregation took place Feb. 1. At that meeting, it was reported that there was no need to replace the trees, because the natives would now have room to fill in on their own.

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End	Limitation	Topic	Action/Discussion/Information
Community	Treatment of congregants	Afterpastor Peacemaking with funding from Gertrude Hall bequest to the Peace Committee	<p>The CT is requesting the Board’s concurrence with a decision by the CT declaring 1) the Peace Committee defunct, and 2) expending the balance of member Gertrude Hall’s bequest to the Peace Committee (currently \$13,652) in peace-making efforts of the CT’s choosing. Initially we intend to spend approximately \$7,000-10,000 in support of the Afterpastor program planned for this spring. See attached memo for more information.</p> <p>Judy Sam, Larry High, and Rev. Greg returned from the Afterpastor conference in Denver with the understanding that the congregation needs to have a congregational conversation about the painful topic of the Boeke issue and that this difficult conversation needs to have a strong pastoral care component. The Transition Team has taken the lead on this effort. It is working on a Congregational conversation tentatively targeted for April. Funding for a trained consultant(s) is necessary for this effort.</p>
Sustainability	Financial Management	Budget	<p>The CT met with the Treasurer to consider the estimated shortfall in the 2014-15 fiscal year and the assumptions for the 2015-16 fiscal year. Stewardship will approach those who have fulfilled their annual pledges about continuing to contribute and staff will be asked to confine expenses as much as possible. The CT is awaiting the outcome of the 2013-14 financial review that will inform the CT’s level of concern about this year’s projected shortfall. The assumptions for 2015-16, which were reviewed with the Financial Advisory Council, will hold for the time being.</p>
Sustainability	Contracts	Shu Ren Lease	<p>Shu Ren has given notice that it will leave as of June, 2015. UUCB’s real estate broker is seeking a replacement tenant.</p>
Community	Communication	Parking lot exit signage	<p>The CT approved the neighborhood-requested sign for the exit from the parking lot onto Craft Avenue, which reads: “Please observe voluntary 15 mph speed limit on Craft Avenue.”</p>