

### **Included in UUCB's \$3,600 Wedding Package:**

1. Eight (8) consecutive hours of your choice, including set up and clean up
  - a. Saturday – between 10 a.m. and 10 p.m.
  - b. Friday – between 2 p.m. and 10 p.m.
2. Consultation with Rental Manager and with Lead Facilities Coordinator
3. Scheduled wedding rehearsal (usually the day before, from 6 to 7 p.m.)
4. Access to 7 of our main rental rooms
  - a. Sanctuary
  - b. Atrium
  - c. Terrace
  - d. Social Hall
  - e. Kitchen
  - f. Bride's ready room (usually the Safir Room)
  - g. Groom's ready room (usually the Music Room)
5. Basic sound system
  - a. Sound system in the Sanctuary
  - b. 2 speakers
  - c. 1 handheld microphone for the bride and groom
  - d. 1 lapel or over-the-ear microphone for the celebrant
6. Minimum (vs. maximum) use of the Kitchen: warming & plating, refrigeration, rinsing – this is usually all that caterers need
7. Use of our tables and chairs, plus set up – can accommodate up to 250
  - a. Tables – 8' and some 6', 5' & 4'
  - b. Chairs – metal folding, with padded seats and backs
8. Up to 2 facilities staff persons (1 staff person required per 100 guests)
9. Heavy cleaning after the event
10. Ample free parking

#### **Notes:**

- a. *The refundable \$500 security deposit is separate from the \$3,600 wedding package rental fee.*
- b. *Use of a sound system and speakers for the Social Hall, additional microphones, and other A/V equipment are extra charges (flat rates).*